

# Application Process

## Master's Courses in Dementia Care for Physiotherapists and Occupational therapists

**60 credits, web-based distance learning**

### **APPLICATION**

All applications should be submitted by mail to Karolinska Institutet, in Stockholm, Sweden. You must first register at <http://ki.se/epe> and then send your application to Karolinska Institutet. For applications to be valid, documents must be certified as true copies of the original and submitted by mail to:

*Karolinska Institutet  
Executive and Professional Education  
Kristoffer Mörtsjö  
Berzelius väg 3  
STOCKHOLM, SE-171 77, SWEDEN*

### **CERTIFYING DOCUMENTS**

All copies of original documents must be certified as true copies of the original for the application to be valid. This means that the copies must be stamped and signed by the issuing institution, or a notary public. In order to certify document copies, you must present both the original and copy of the document to the person carrying out the certification. Each copy and page must be certified separately and clearly indicate:

- The signature of the certifying officer
- The stamp of the issuing institution or notary public
- The name and address or provider/registration number (where applicable) of the certifying officer. This must be printed legibly (able to read) below the signature or in the stamp. It must be possible for Karolinska Institutet to contact the certifying officer if necessary. A stamp stating only "True copy certified" will not be accepted.

Applications written in any other language than English or Swedish will be rejected. If translation is needed the translation of the documents must be performed by an authorised translator. Translations by interpreters are not accepted.



**Karolinska  
Institutet**

Please attach the following required documents to your application in order to attest your general eligibility to the Master's Courses in Dementia Care for Physiotherapists and Occupational therapists

1. Diploma showing your university degree as a Physiotherapist or Occupational therapist. The bachelor's degree or a professional degree needs to be equivalent to a Swedish Bachelor's degree of at least 180 credits in occupational therapy or physiotherapy. The degree must come from an internationally recognised university.
2. Official transcript of records of completed courses and grades for each semester.
3. Proficiency in the English language (for more information see below).

### **ENGLISH LANGUAGE**

Karolinska Institutet recommends proficiency in the English language and this should be documented by an internationally recognized test such as TOEFL: internet based (iBT) with a total score of at least 90 and minimum score of 20 on written test, paper based (PBT) with a total score of at least 575, and minimum score of 4.5 on written test, or IELTS (academic) with an overall mark of at least 6.5 and no band less than 5.5; or other documentation that according to regulations certifies the equivalence of English B at Swedish upper secondary school.



**Karolinska  
Institutet**

REGISTER OF DOCUMENTS  
Attach as "first page" to your Application

Last Name (in capitals): \_\_\_\_\_

First Name (in capitals): \_\_\_\_\_

Phone number: \_\_\_\_\_

Gender:

Male

Female

Please check the boxes below and attach the following required documents to your application. Submit this registry as the "index" of your application

|  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 1. Diploma showing your university degree as a physician <b>(mandatory)</b>          | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Official transcript of records of completed courses and grades <b>(mandatory)</b> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Test results from TOFEL or IELTS  | <input type="checkbox"/> | <input type="checkbox"/> |

Please remember

- All copies of original documents must be certified as true copies of the original
- Applications written in any other language than English or Swedish will be rejected
- Submit documents in both original language and in an authorized translation.



**Karolinska  
Institutet**