

**PRACTICAL INFO
KI RESIDENCE
FLEMINGSBERG**



**Karolinska
Institutet**

UPON ARRIVAL

FINDING THE RIGHT APARTMENT

Please note that the apartment key is picked up from a key box at Alfred Nobels allé 35.

Your apartment is located at another address, Studentvägen 4,6,8,14 or Alfred Nobels allé 37B, 39B or 39C. Your address is stated in the personal arrival information that you receive by email.

After picking up the key, you must go outside again and find the right address.



ELECTRONIC KEY

You will receive an electronic key tag to open the main entrance door.

To enter, you hold the electronic key tag in front of the reader. The reader is located beside the door.

DOOR PHONE

If you have a Swedish mobile phone number, it can be connected to the door phone at the main entrance.

Send an email to housingoffice@ki.se and ask to be connected. We need your name, address and Swedish mobile phone number.

When your phone has been connected, the door phone works like this: the visitor finds your name in the door phone by using the arrows up or down.

When your name is highlighted, the visitor pushes the ring button. When you respond, you press number 5 on your phone to open the main door and the visitor can then enter.

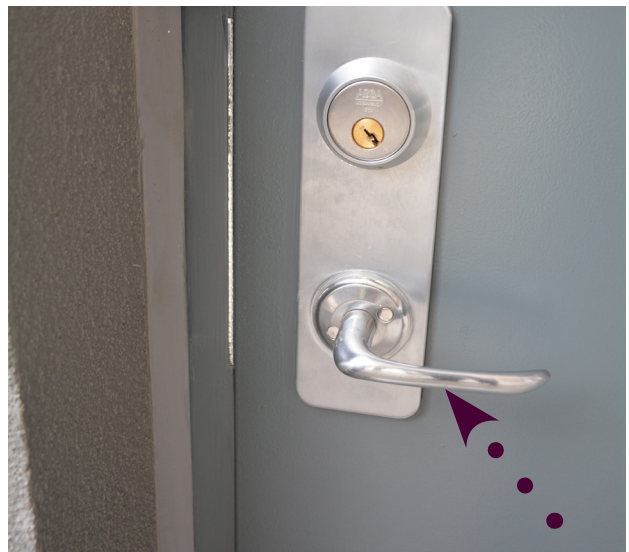
INTERNET

There is a modem in every studio/apartment. You will find the name of the network and the password on the modem.

Here you can [download an internet guide for this area](#).

HOW TO LOCK YOUR APARTMENT DOOR

In some apartments, when locking the apartment door after closing it, the door handle must first be lifted up and then down, and when that is done, you can lock the door.



Lift up the door handle before locking the door

YOUR BLOCK - CONNECT WITH YOUR NEIGHBORS

The landlord Byggvesta has an app called YourBlock that works like a community platform for all tenants staying in the area "Nobelus". All tenants are free to join!

If you are interested in joining this community platform, please send an email to student.stockholm@byggvesta.se and they will add you as a member. *Please note that it might take a few days before you receive the invitation to YourBlock from ByggVesta.*

CHILD SAFETY LOCKS

CHILD SAFETY LOCKS IN THE KITCHENS

For safety reasons, all kitchen cabinets, stoves and ovens are equipped with child safety locks.

Stove

There is one knob, the third last to the right, that has this child safety function marked as a square with a small key in it.

If this function is activated, you must push the knob before turning it if you want to turn on the oven or a hotplate (otherwise the knob may break). Note that the knob will break if you do not push the knob before turning it. If cautiousness is not taken and it leads to broken knobs, this may be charged to the tenant.

Here you will find [an instruction video on how to inactivate the child safety lock](#).

Oven

The stove is equipped with a child safety lock all the time (this function cannot be unactivated).

In order to open the oven, pull and press the lock to the right side. The lock is located just above the oven handle.

Here you will find [an instruction video on how to open the oven](#).

Cabinets and drawers

Some cabinets and drawers are equipped with child safety locks in the kitchens.

When opening a cabinet or drawer with child safety lock, you press onto the safety lock on one side and then you can open.

Here you will find [an instruction video on how to open the cabinets and drawers](#),

If cautionness is not taken and it leads to broken knobs or cabinets, the landlord has the right to charge the tenant for this.



This is how it looks like when the child safety function is activated.



How to open the oven



How to open the child safety lock on a cabinet

HEATING IN THE APARTMENTS

Airborne heating

Heating is controlled with the room controller/thermostat.

ByggVesta's properties are self-heating houses, which means that there are no regular radiators in the apartments. The apartments are heated with warm air in wintertime.

In your apartment there is instead a room controller/thermostat where you can adjust the heating. The thermostat detects the temperature where the thermostat is mounted, and this means that the temperature may vary depending on where in the apartment the temperature is measured. The warm air is heated by district heating, the consumption is measured individually, and the cost is debited to the tenant. In KI Housing's apartments, KI Housing takes the costs for heating.

The thermostat on the wall regulates the temperature in the apartment within the interval of 19-21 degrees. If the thermostat is set at its lowest, the temperature will not go below 19 degrees, as energy will still be supplied to keep this temperature.

The lamp on the thermostat

The lamp on the thermostat can indicate three things:

Blue light - it is warmer in the apartment than the thermostat is set to maintain.

No light – the temperature in the apartment corresponds to the temperature that the thermostat is set to maintain.

Red light – it is colder in the apartment than the thermostat is set to maintain, more warm air is being supplied.



Picture of the thermostat in the apartments

HANDLING OF GARBAGE

Food waste

We ask you to separate your food waste from the other domestic waste and throw it in the food waste container located outside Alfred Nobels Allé 37A (marked "Matavfall").

Food waste is all food left-overs (e.g. peels from fruit and vegetables, egg shells and bread etc.). Use the compostable paper bag when throwing your food waste. Remember to excess water from wet waste before you throw it away. Never put plastic or other recyclable garbage with your food waste or in the food waste disposal.



Food waste container

Recycling

Newspapers, cardboard, plastic, glass and metal must be sorted for recycling. There is a recycling room (Miljörum), located between Alfred Nobels allé 31 and 33, where you leave your sorted recyclable garbage.

Bulky waste

Bulky waste (furniture, electronics etc) must be taken to the nearest recycling station SRV, at Regulatorvägen 3 in Flemingsberg.

Domestic waste

Domestic waste (what is left after you have sorted your food waste and recyclable garbage) is to be put in a plastic bag, tightly tied, and thrown in the waste disposals located outside the buildings at Alfred Nobels allé 29. You open the lid by pulling the lid upwards. If the nearest waste disposal is full, you must use the other.. Never leave waste outside the disposals, as it will be scattered around by birds and rats.

Exterior corridors

It is not allowed to keep garbage, or store other things, in the exterior corridors outside the apartments, as it can be a fire hazard. You may be charged a fine if you leave garbage or other things in the corridors. Regular controls are made by the landlord.



Entrance Miljörum



Waste disposal for domestic garbage

MAINTENANCE AND PARKING

REPORTING MAINTENANCE ISSUES

If you find that something is not working in the apartment, or if anything is broken, you submit a [maintenance service report in our customer portal](#).

Please note that if light bulbs break during your stay, you are expected to exchange them yourself. Light bulbs can be bought in any grocery store or at e.g. Clas Ohlson.

REMEMBER TO PLACE YOUR LOCK IN SERVICE POSITION

The locks in KI Residence Flemingsberg can be placed in service position. When the lock is in service position it is possible for maintenance staff to enter the apartment with a service key when you are not at home.

If you have reported a maintenance matter that needs to be taken care of, it is therefore important to always place the lock in service position!

When you have submitted a maintenance request, we ask you to always place the lock in service position when you are leaving the apartment, until the maintenance matter has been solved.

A fee of SEK 300 will be charged if the maintenance staff cannot enter the apartment when they come to solve the maintenance issue.

Here you can see a video that shows [how to place your lock in service position](#).

TAKING CARE OF THE APARTMENT

Always clean the stove directly after cooking. You can use a glass-ceramic cooktop cleaner (available in supermarkets) that is great for cleaning the stovetop and keeps it in good condition.

If you keep the apartment clean during your stay, the final departure cleaning will become so much easier for you!



Lock left in service position

PARKING

For information about parking in the area, please contact Qpark:

<https://www.q-park.se/en-gb/>

Phone: 0771-96 90 06

Questions?

We hope you will enjoy your stay with KI Housing.

If you have any questions, you are welcome to contact us!

ki.se/housing
housingoffice@ki.se

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