# Qualifications portfolio for research infrastructure specialist and senior research infrastructure specialist

The purpose of this qualifications portfolio is to provide a basis for the evaluation of quality and productivity in relation to the applicant’s technical and methodological expertise.

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| 1 | **NAME**State full name |
| 2 | **DATE OF BIRTH**State date of birth |
| 3 | **ADDRESS**State your current contact address (place of residence) |
| 4 | **TELEPHONE AND EMAIL** |
| 5 | **STUDY PROGRAMMES AND DEGREES**State the year, subject area/title of qualification and higher education institution in chronological order, as well as courses and study programmes completed, including clinical training. |
| 6 | **DOCTORAL DEGREE** State the year the qualification was awarded, the disciplinary domain/subject area, thesis title and higher education institution.  |
| 7 | **CURRENT EMPLOYMENT**State your current employer, job title, workplace and term of appointment. |
| 8 | **PREVIOUS EMPLOYMENT**State your previous employers, including term of appointment, in chronological order. Positions that lack relevance to the announced position may be omitted. |
| 9 | **LANGUAGE SKILLS** |
| 10 | **REFERENCES**State the name, job title and contact details of two individuals who have agreed to provide you with a reference.  |
| 11 | **EXPERIENCE OF ESTABLISHED TECHNIQUES AND METHODS**Summarise your experience of established techniques and methods. |
| 12 | **EXPERIENCE OF DEVELOPING NEW TECHNIQUES AND METHODS**Summarise your experience of developing new techniques and methods. |
| 13 | **EXPERIENCE OF PROVIDING TECHNICAL/METHODOLOGICAL ADVICE, SERVICE AND TRAINING**Describe your competence and experience in providing technical and methodological advice. Describe your experience of providing technical and methodological service.Describe your experience of providing technical and methodological training to students, colleagues and users. |
| 14 | **BUILDING, PARTICIPATING IN AND COLLABORATING WITH LOCAL, NATIONAL AND INTERNATIONAL PROFESSIONAL NETWORKS** |
| 14.1 | Describe collaboration within KI. |
| 14.2 | Describe national and international collaboration with other higher education institutions. |
| 14.3 | Describe national and international collaboration with the private sector.  |
| 15 | **PARTICIPATION IN NATIONAL AND INTERNATIONAL CONFERENCES AND SEMINARS** State forms of activity: lecture, abstract, poster, etc. |
| 16 | **GRANTS OBTAINED TO RUN RESEARCH INFRASTRUCTURE**Describe grants obtained as main applicant or co-applicant (state main applicant and other co-applicants). Describe granted funding (e.g., in table form) including funding body, organization managing the grant, project title, funding level and project period. |
| 17 | **PUBLICATIONS**Include a numbered publication list if you wish this to be evaluated. Briefly describe your own contribution with regard to technical and methodological development, study design and analysis, including in relation to co-authors.  |
| 18 | **PLAN FOR CONTINUED WORK** Describe how you intend to work with technical and methodological development and service in relation to the position you are applying for. |