



Foreign Adjunct Professor (FAP)

Process for submission of proposals and appointment

The appointments for FAPs at Karolinska Institutet (KI) are handled by the Committee for Research. A teacher or researcher who is proposed as a FAP must have extremely high scientific competence, be internationally recognized and a leader in her or his field. The person must have qualifications on a level required for holding a permanent position as professor of the highest level at an internationally leading higher education institution or an internationally leading institution within the subject area in question. The assessment of the person's competence is the responsibility of the Head of Department of the department who proposes the appointment and the teacher or researcher must be affiliated to KI. The affiliation is decided by the Head of Department in accordance with KI regulations on affiliation. The Committee for Research decides whether the level of competence is sufficient for the appointment.

The Head of Department submits proposals for the appointment of the FAP to the Committee for Research. The proposal should include a description of the planned scientific or educational collaboration and the benefit of the appointment for KI. A written consent from the proposed person and her / his employer must be attached. The employer must have approved that the person may conduct research or teach at KI. As a FAP, the person is employed by another employer and no compensation is paid for the appointment.

The Committee for Research decides on the appointment of the FAP, for a period no longer than the duration of the affiliation. An appointment may last for a maximum of three years at a time. The Head of Department can propose an extension of the appointment. Such a proposal is prepared and decided in the same way as a new appointment. The Head of Department may terminate the affiliation prematurely and if so, the appointment will automatically terminate at the same time. The Research Committee may terminate an appointment in advance on its own initiative.

The proposal for appointment shall contain the following:

- Description of the planned scientific scientific/pedagogical collaboration between the proposed person and KI in the coming period, where the benefit for KI is clearly stated.
- Proposed subject/topic for appointment, in Swedish and English.
- Written consent from the proposed person.
- Written consent from the proposed person's employer.
- The Head of Department's attestation that the department has carried out the necessary verification of crucial qualifications and references. CV and publication list should be attached.
- Existing decision on affiliation.

The proposal should be mailed to Kristina Jesinkey, kristina.jesinkey@ki.se, for further discussion in the Committee for Research. These regulations for the FAP apply from 1 July 2020 (dnr 4820/06/600).